Express Manufacturing, Inc.
Providing Electronics Manufacturing Services since 1982

SUPPLIER QUALITY REQUIREMENTS

1. Our organization reserves the right of final approval of product, procedures, processes, and equipment.
2. All special processes required by this purchase order must be performed by qualified personnel.
3. Our organization reserves the right to review and approve the Vendors Quality Management System. Standard QMS requirements include:
   a. Vendors providing special processing must maintain a system for validating processes similar to that of a Nadcap program, or other system as required by this purchase order.
   b. Customer directed sources must operate in accordance with approved specifications and standards as dictated and controlled by the customer in question.
   c. Suppliers initially approved for use via Certification (ISO, AS9100, ISO 17025, AS9120, etc.) must notify our organization of any changes to that certification.
4. The Vendor shall maintain the proper identification and revision status specifications, drawings, process requirements, inspection/verification instructions and other relevant technical data.
5. Our organization reserves the right to approve or specify any designs, tests, inspection plans, verifications, use of statistical techniques for product acceptance, and any applicable critical items, including key characteristics.
6. Our organization reserves the right to designate requirements for test specimens for design approval, inspection/verification, investigation or auditing.
7. The vendor is required to:
   a. Notify our organization of nonconforming product immediately upon discovery.
   b. Obtain our organizational approval for nonconforming product disposition.
   c. Notify our organization of changes in product and/or process, changes of suppliers, and changes of manufacturing facility locations.
   d. Flow down to the supply chain the applicable requirements including customer requirements.
   e. Ensure that adequate controls are in place to prevent the escape of any counterfeit parts to EMI.
   f. Ensure that employees are aware of their contribution to product/service conformity and safety.
   g. Ensure that employees are aware of the importance of ethical behavior.
8. The Vendor is required to retain all records associated with the purchase order for 10 years unless otherwise specified on the PO.
   a. Records associated with purchase orders involving medical product shall be retained for the lifetime of the product when specified on the PO.
9. Our organization reserves the right of access by our representatives, our customers, and any regulatory authorities to the applicable areas of all facilities, at any level of the supply chain, involved in the order and to all applicable records.

10. Our organization reserves the right to monitor the vendors on time delivery and quality performance.
11. All Vendors providing calibration services must be certified to ISO17025 (or equivalent). All calibration certificates must identify standards used and must be traceable to NIST (National Institute of Standards Technology).
12. ITAR – When required by purchase the organization is responsible for the compliance to the ITAR Requirements.